Submission

Submissions to AMCIS 2024 must be original. The submission, or a highly similar version, cannot have been published or accepted in a journal or another conference proceedings. Further, submissions must not be concurrently under consideration for publication or presentation elsewhere. Upon submission of a paper, authors must declare that they follow the AIS Code of Ethics and Professional Conduct. We will follow the AIS guidelines to handle plagiarism cases. Serious cases will be considered and brought to the awareness of the AIS Research Conduct Committee. If a highly similar version of the submission exists, such as an unpublished Ph.D. thesis or early results of a study, this must be indicated in the submission as a footnote (kept anonymous to ensure a blind review process). While authors may use Generative AI (e.g., ChatGPT) for certain aspects of their work such as ChatGPT assisting in editing their writing, the submissions must represent the authors’ intellectual contributions. Authors will need to disclose the use of Generative AI for any aspect of the work. You need to declare in PCS before submission: “I have used Generative AI to assist in some aspect of conducting my research or writing the paper.” If the response is “Yes”, you will be asked to describe how you have used Generative AI in your work. We look forward to receiving your AMCIS 2024 submissions! If you have any questions, contact track chairs directly.
Creating a Submission

Logging In:

1. Go to the AMCIS submission site: https://new.precisionconference.com/ais
2. Enter your “Username” and “Password” and “Sign in”
   a. If this is your first-time logging in, refer to the login email that you received from PCS.
   b. If you do not know your password or have forgotten it, click on the Forget your password? “Reset my password” link.

Questions? Email AMCIS2024program@gmail.com
3. On the **Account tab**, make sure that you agree to the **Terms of Use**

![PCS Account Tab](image)

**Submitting a Paper:**

1. Go to the AMCIS submission site: [https://new.precisionconference.com/ais](https://new.precisionconference.com/ais)
2. To submit a completed or ERF paper, select **Submissions** on the top menu bar. Make sure that the **Society** dropdown says **AIS**, the **Conference/Journal** dropdown says **AMCIS 2024**, and the **Track** says **AMCIS 2024 Papers (Completed and ERF)**. Select **Go** to create your new submission.
3. You should now see a new, incomplete submission which you can **Edit**.

![Submissions](image)

Questions? Email [AMCIS2024program@gmail.com](mailto:AMCIS2024program@gmail.com)
4. To complete your submission, choose the **Track** you are submitting to, **enter your title**, **author information** including **affiliation and contact information**, and your **150-word Abstract** (this is the description that will appear on in the AIS eLibrary if it is accepted). Finally, choose to **Record Changes**.

5. At this point, your submission is complete.
Revising a Paper

**Reviewer Response & Camera-Ready Submission:***

1. If you have been asked to revise your minitrack submission, follow the following instruction.
3. Complete any required revisions, upload your response to reviewers, and select **Record Changes**.
4. To verify your final changes, you can select **See Final Version**.